



PICKLE JAR

Remember when your spouse would ask you to open a pickle jar that she couldn't manage? Here is one last pickle jar that you can open for the spouse that survived all of your years of service to the department. This is something that you can do now to make the transition easier for those left here on earth.

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Make a list of family and friends to be notified and update this yearly with current phone numbers.
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Notify your clergyman: _____

Phone # _____

Notify the Fire/Police Department, Chief's Office Secretary:

Phone # _____

Notify the Retirees Association:

Phone # _____

Notify branch of service, if retired from the military, active duty or reserve, at Defense Finance and Accounting Service Casualty Assistance Branch at: 1-800-269-5170

Notify all service/civic organizations that you maintained memberships in.
(Legion, VFW, FOP, Elks, Moose, Lions, Etc.)

Phone # _____

Phone # _____

Phone # _____

Phone # _____

Notify the Pension Board at 1-888-864-8363. They will start the paperwork process and provide for interim medical coverage and prescription service. They will also provide you with local assistance in the form of a volunteer (HOST" to come to your home and assist you with the paperwork. You just need to ask for this service it's free!

Make a list of pallbearers you wish to have. If a list is not available or you have never discussed this with your spouse, please make your family aware that most times the Fire/Police departments or the retirees group will provide pallbearers for you. Contact the Chaplain or President of the retirees group at:

Phone # _____

Veterans with an honorable discharge are entitled to basic military funeral honors ceremony. This consists of the folding and presenting of the flag, and the playing of Taps. An honors detail consists of two or more uniformed members of the Armed Forces, with at least one member from the service in which the deceased veteran served. This is requested through the funeral director by calling 1-877-MIL-HONOR.

Now we have covered the first 24 hours, so let's make the next few weeks as easy as humanly possible, after all if you act NOW and not put off this little chore, you will be remembered as the most, thoughtful person that ever lived. Keep reading and writing, you family will appreciate your time.

Notify the Social Security Administration:

Phone # _____

Notify the Veterans Administration: (If Applicable)

Phone # _____

Notify your Credit Union and Banks:

Name: _____ Phone # _____

Name: _____ Phone # _____

Name: _____ Phone # _____

Name: _____ Phone # _____

Notify your Attorney:

Name: _____ Phone # _____

Notify ALL Life Insurance Companies (Agents):

Name: _____ Phone # _____

Name: _____ Phone # _____

Name: _____ Phone # _____

Name: _____ Phone # _____

Notify your Physicians Offices:

Name: _____ Phone # _____

Name: _____ Phone # _____

Name: _____ Phone # _____

Name: _____ Phone # _____

THE FOLLOWING IS A LIST OF THINGS THAT YOU CAN DO NOW, TOGETHER, THAT WILL MAKE THINGS A LITTLE EASIER LATER ON.

Collect forms and make copies of important papers that will be needed such as your certificates, DD-214, proof of job-related injuries, deeds for any cemetery plots, etc.

DD-214's are available by contacting National Personnel Record Center, 9700 Page Ave., St. Louis, MO 63132, and ATTN: (Branch of Service)

Requests for records are processed in four to six months. Include Social Security Number, date of birth, and dates of service.

Make a Will, or update an existing one to reflect any changes in your life such as recent marriage, divorce, births or deaths of existing beneficiaries.

Write a Living Will and Durable Power of Attorney.

Make sure that all of your bank accounts, credit union accounts, mutual funds, IRA's stocks and real estate are listed "Joint Tenancy with Right of Survivorship." This makes all assets available to survivor without waiting for Probate Court.

Locate all insurance policies and make sure the correct beneficiaries are named.

If you so desire, now would be your time to write your own obituary, forms are available from your local newspaper.

LIST ALL BANK ACCOUNTS:

Bank: _____ Acct. # _____

Bank: _____ Acct. # _____

Bank: _____ Acct. # _____

Bank: _____ Acct. # _____

LIST ALL CERTIFICATES OF DEPOSIT AND LOCATIONS:

Cert. # _____

Cert. # _____

Cert. # _____

LIST SECURTIES, IRA'S ANNUITIES, MUTUAL FUNDS AND THEIR LOCATIONS:

LIST ALL SAFE DEPOSIT BOXES, LOCATION, AND WHERE KEYS ARE KEPT.

LIST REAL ESTATE HOLDINGS AND LOCATION OF DEEDS AND TITLES. (Including cemetery plots.)

LIST LOCATION OF ALL TITLES: (Cars, trucks, campers, boats, trailers, motorcycles, airplanes, etc.)

LIST YOUR ATTORNEYS, ACCOUNTANTS, AND OTHER TRUSTED ADVISORS:

Name: _____ Phone # _____

Name: _____ Phone # _____

Name: _____ Phone # _____

KEEP ALL OF THESE DOCUMENTS AND INFORMATION LISTED IN ONE PLACE SO YOU WILL BE ABLE TO FIND THEM WHEN NEEDED. IT IS ALSO GOOD TO ADVISE ANOTHER FAMILY MEMBER OF THIS LOCATION, WE ALL FORGET SOMETIMES.